



INTERCONTINENTAL.
HOTELS & RESORTS

COMMUNICATION INSTALLATION REQUEST
PHONE: (305) 577-1000 – Request Conference Services Department
FAX: (305) 372-4496

Event Name: _____ Contact Name: _____

Room Name: _____ Booth # If applicable: _____

Install Date and Time: _____ Removal Date and Time: _____

Company Name: _____ Authorized Signature: _____

Address: _____

City/State/Zip: _____ Date: _____

Contact Phone #: _____

All prices are subject to Sales Tax

	Quantity Needed	Advance Price (each per day)	Floor Order (each per day)
Rental Phone Options Charged per day:			
➤ PHONE LINE – LOCAL OR LOCAL/L.D.		\$100.00	\$150.00
➤ DID LINE – LOCAL OR LOCAL/L.D		\$100.00	\$150.00
➤ ANALOG LINE FOR COMPUTER/FAX (EXT.)		\$100.00	\$150.00
➤ DID LINE FOR COMPUTER/FAX		\$100.00	\$150.00
➤ HOUSE PHONE (EXT.)		\$25.00	\$50.00

Credit card machines and laptops must be configured to dial the #9 in order to access local and long distance phone numbers.

	Quantity Needed	Price
High Speed Internet Access:		
➤ DEDICATED T-2 LINE (3.0 Mbps) – Up to 20 Connections ○ Each additional connection \$100 set-up fee		\$1400 1st day \$700 each additional day NOTE ONLY ONE T-2 AVAILABLE
Hard Line Connections		
➤ SUPERCLICK 1st COMPUTER		\$250 1st computer per day
➤ SUPERCLICK EACH ADDITIONAL COMPUTER		\$100 each additional computer per day
Wireless Connections		
➤ SINGLE WIRELESS CONNECTION		\$50 each day per computer
➤ UP TO 10 CONNECTIONS		\$450 per day
➤ UP TO 20 CONNECTIONS		\$800 per day
➤ UP TO 50 CONNECTIONS		\$1750 per day
➤ UP TO 100 CONNECTIONS		\$3000 per day
➤ UP TO 200 CONNECTIONS		\$5000 per day

Grand Total	\$
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CONDITIONS AND REGULATIONS

1. Prevailing rates for local, long distance and access calls will apply.
2. Requests must be received 30 days in advance prior to installation date.
3. Floor orders are subject to an additional 50% surcharge.

I agree that I will be responsible for all calls made from the above listed phone(s) during the period indicated above.

Signature: _____ Date: _____